

Health Equity Data Analyst

Augusta , Maine , United States | Human Services | Full-time Apply by: May 2, 2022 Apply with LinkedIn Apply

Department of Health and Human Services (DHHS)Public Service Coordinator IOpening Date: April 19, 2022 Closing Date: May 2, 2022Job Class Code: CA26

Grade: 26

Salary: \$54,724.80 â€” \$74,380.80 /yearPosition Number: 02000-3936

Please note this is a Limited Period Position

Agency information:

The Department of Health and Human Services (DHHS) provides supportive, preventive, protective, public health and intervention services that help families and individuals meet their needs. DHHS strives to provide these programs and services while respecting the rights and preferences of individuals and families. The Office of MaineCare Services (OMS) within DHHS administers the state's Medicaid program, which provides health insurance coverage for low-income families, adults, and children so they can access the important health care services they need to be healthy and be a part of the community through work, caring for family, going to school, and more. OMS works collaboratively within DHHS, with other Departments and the Office of the Governor, with MaineCare members, with providers, and with other health care purchasers on statewide healthcare improvement initiatives. OMS is committed to advancing health equity efforts to improve access to care and health outcomes for all low-income Mainers. OMS provides benefit coverage and supports the services that operate in alignment with Department goals, federal mandates and State policy. OMS also provides oversight necessary to ensure accountability and efficient and effective administration.

The Analytics team is located within a broader OMS Data Analytics unit. The Analytics team supports OMS and broader DHHS operations, initiatives, and decision-making through the analysis of financial and healthcare data. DHHS has developed a strategy to advance diversity, equity, and inclusion (DEI) at the Department. OMS is currently determining how to apply that DEI strategic plan to our work.

Job duties:

This Health Equity Data Analyst will play a key role in implementing the Department's strategy to advance DEI. This position will provide key information obtained through data analysis identifying health disparities and establishing baseline performance, will track progress against goals for improving health equity for major DHHS and OMS initiatives, and will assist in testing and evaluating a forthcoming DHHS unified person index that crosses offices and programs. The Health Equity Data analyst position is a full-time, limited-period position.

As a Health Equity Data Analyst, you will:

- + Research and recommend best practices in the collection of data related to and in the reporting of health equity.
- + Design and conduct analysis to establish baseline performance for and track progress against goals for OMS health equity initiatives.
- + Assist and support Department communication and outreach efforts to MaineCare members by identifying populations of interest in claims and enrollment data.

- + Collaborate with data teams across DHHS on department-wide data projects related to health equity. Assist in testing and evaluating accuracy and effectiveness of the unified person index by and by comparing matched records to existing matching algorithms.
- + Collaborate with multidisciplinary teams across DHHS on department-wide health equity initiatives.
- + Identify and obtain sources of data that are relevant to or that would inform OMS's and DHHS's health equity priorities and initiatives.
- + Prepare and present reports to senior management within DHHS and to OMS staff.
- + Cross-train other OMS staff in health equity topics and the analysis and interpretation of health equity data.

Minimum Qualifications:

In order to qualify for this position, you must have a six (6) year combination of education and/or experience that includes a bachelor's degree in Data Analytics, Statistics, Public Health, Sociology, or a closely related field ~~AND~~ two (2) years of experience with data analysis and/or health equity work. Directly related professional experience may be substituted for education on a year-for-year basis.

Preferred experience includes:

- + Prior experience in analyzing Medicaid program data or healthcare claims data, especially with a lens on equity.
- + Experience with and knowledge of the Medicaid program and/or other health and human services programs serving low-income populations.
- + Lived experience with Medicaid and/or other health-related social needs common to individuals and families receiving Medicaid coverage.

The background of well-qualified candidates will demonstrate the following competencies:

- + A demonstrated ability to obtain, synthesize, and integrate a broad range of data (e.g. administrative, clinical, or survey) from multiple sources for use in analytic and financial initiatives.
- + A history of utilizing data and statistical analysis to test, challenge, and defend assumptions and to support planning and decision-making processes.
- + A history of working on health equity initiatives that require researching, recommending, and implementing best practices in data collection and reporting.
- + Advanced technical skills in the use of spreadsheets (e.g. pivot tables, functions, macros/VBA script, etc.), database query/reporting methodologies and statistical analysis skill sets.
- + A demonstrated ability to use at least one programming and/or querying language.

Application Information:

Please submit all documents or files in a PDF or Word format. For questions about this position, please contact Philip Dubois at 207-624-4029. To request a paper application, please contact Ashley.Smith@Maine.gov (Ashley.Vigue@Maine.gov) . Benefits No matter where you work

across Maine state government, you find employees who embody our state motto-“Dirigo” or “I lead”-as they provide essential services to Mainers every day. We believe in supporting our workforce’s health and wellbeing with a valuable total compensation package, including:

- + Work-Life Balance “ Rest is essential. Take time for yourself using 13 paid holidays , 12 days of sick leave , and 3+ weeks of vacation leave annually. Vacation leave accrual increases with years of service, and overtime-exempt employees receive personal leave.
- + Health Insurance Coverage “ The State of Maine pays 85%-100% of employee-only premiums (\$9,893.52-\$11,057.52 annual value), depending on salary. Use this chart to find the premium costs for you and your family, including the percentage of dependent coverage paid by the State.
- + Health Insurance Premium Credit “ Participation decreases employee-only premiums by 5%. Visit the Office of Employee Health and Wellness for more information about program requirements .
- + Dental Insurance “ The State of Maine pays 100% of employee-only dental premiums (\$350.40 annual value).
- + Retirement Plan “ The State of Maine contributes 17.96 % of pay to the Maine Public Employees Retirement System (MainePERS), on behalf of the employee.
- + Gym Membership Reimbursement “ Improve overall health with regular exercise and receive up to \$40 per month to offset this expense.
- + Health and Dependent Care Flexible Spending Accounts “ Set aside money pre-tax to help pay for out-of-pocket health care expenses and/or daycare expenses.
- + Public Service Student Loan Forgiveness “ The State of Maine is a qualified employer for this federal program. For more information, visit the Federal Student Aid office .
- + Living Resources Program “ Navigate challenging work and life situations with our employee assistance program.
- + Parental leave is one of the most important benefits for any working parent. All employees who a