

At Central Maine Healthcare our team members are committed to providing exceptional care and experiences for our community and for each other every day.

New Wages – Great Benefits – Generous Differentials

The Security Officer provides protection for all persons and property safety within the organization and its environment. Provides customer service and ensures orderly parking. Responds to security needs of hospital personnel quickly and effectively.

Duties and Responsibilities: Demonstrates Competency in the Following Areas:

1. Patrols Medical Center complex, including all buildings and grounds, to provide a visible deterrence in preventing criminal and prohibited activity (fire, accidents). Ensures safety and unauthorized entry, including inspecting doors, windows and locks to determine level of security.
2. Responds quickly and effectively to all calls for service.
3. Ensures only authorized personnel are admitted onto hospital premises.
4. Assures orderly, safe, and efficient access and parking for patients, visitors and employees as needed/upon request.
5. Assists motorists who become stranded on hospital property.
6. Performs Dispatcher responsibilities.
7. Responds in a timely manner and reports all incidents occurring on hospital property and submits an incident report after the investigation to the director by end of shift.
8. Writes accurate, clear and legible incident/Midas reports and documents investigative steps and results.
9. Responds to all emergency/alarm(s) calls for assistance, with a minimum of two Officers, to control behavioral issues, disorderly conduct or combative patients.
10. Conducts searches, at the request of staff, when reasonable suspicion has been established, to provide a safe environment for patients, visitors, and employees.
11. Performs Services to Departments/Practices, and patients to ensure safe handling of monies.
12. Assists with patient lifting/moving as requested, and at the direction of clinical staff.
13. Escorts customers and employee as needed and requested.
14. Operates Security Department vehicles and bicycle in a safe and efficient manner at all times.
15. Monitors the hospital using electronic security equipment (closed-circuit television, alarms, HUGS infant security system, etc.).
16. Complies with and enforces all organizational policies and procedures as assigned by Administration and the Security Director.
17. Processing of Deceased Patients
18. Participates in performance improvement activities as requested (ie., Standard Work, Security tasks, etc.).
19. Performs switchboard responsibilities as directed.
20. Demonstrates knowledge of the principles of growth and development over the life span. He/she shall be able to identify each patient's age-specific needs and promote a secure environment needed by the patient group.
21. Customer Services: Interacts with all individuals in a consistent manner, providing attention, support and assistance to foster an environment of exceptional personal service. Maintains a pleasant and helpful demeanor and presents a professional appearance toward all internal and external customers at all times.

Regulatory Requirements:

- High School Diploma or GED equivalent.
- This CMHC position must meet the criteria for evaluating vehicle operator suitability. It has been determined that this position requires either the operation of a system or leased vehicle or the use of a personal vehicle for business purposes on a regular basis an integral part of the job.

Must clear security checks:

- A. No convictions for offenses that reflect behavior unsuited for security.
- B. No convictions for violations of ME traffic laws that reflect abuse of intoxicating or impairing substances, or regard for public safety or general disregard for public law. (e.g. assault, theft)

Record checks include:

- A. ME State Police Criminal History Files.

Language Skills:

- Ability to communicate effectively in English, both verbally and in writing.
- Additional languages preferred.

Skills:

- Basic computer knowledge required.
- Knowledge of investigative procedures, de-escalating violence, hospital security, infant abduction and protection mechanisms preferred.

Physical Demands:

- For physical demands of position, including vision, hearing, repetitive motion and environment, see following description.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position without compromising client care.
- Must pass Fit for Duty requirements.

If you are passionate about making a difference and are looking for your next great career opportunity, we look forward to reviewing your application! AT CENTRAL MAINE HEALTHCARE YOU ARE AT THE CENTER OF EVERYTHING WE DO

Our why, our purpose, drives every decision and action we take as a healthcare system. We strive everyday to deliver exceptional care, and to improve our community. We are a non-profit organization that is breaking the traditional healthcare mold by bringing our patients and their family's high value, low cost, and award-winning care while focusing on creating an exceptional experience for them; all within their communities. To accomplish this, we only hire individuals who are committed to excellence, who embody the principles of our CMH Experience Service Standards, and who are ready to step in and help their fellow team members achieve those exceptional results for our patients, their families, and the community.

Central Maine Healthcare System

The organization is broad in its footprint, with three (3) hospitals in Bridgton, Lewiston, and Rumford, and over 75 individual practices within our Medical Group. Lewiston's Central Maine Medical Center is a certified and award-winning level two trauma center, along with our Central Maine Heart and Vascular Institute and the upcoming highly anticipated launch of our comprehensive state of the art cancer treatment center. Both Bridgton and Rumford Hospitals are four (4) star accredited acute care hospitals, and our Medical Group and Maine Urgent Care Centers have won multiple awards within their specialties. As a system we are a six-time winner of the Leapfrog Safety A Rating since 2019, representing some of the highest quality care and outcomes nationwide. Our awards and accolades are only possible as a result of our commitment to culture, and a focus on safety and inclusion, in each of our patient's experiences and in the experiences we create within our teams.

If you are a person who is looking for a way to give back to your community, to help improve the lives of patients or those who care for our patients, want to be part of a growing organization that is setting the bar for Maine healthcare, apply to join Central Maine Healthcare today!

Diversity and Equal Employment Opportunity

CMH actively promotes diversity in its workforce at all levels of the organization. We strive to create and maintain a setting where we celebrate cultural and other differences and consider them strengths of the organization. CMH is an equal opportunity workforce and no one shall discriminate against any individual with regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, genetic information or veteran status with respect to any offer, or term or condition, of employment. We make reasonable accommodations to the known physical and mental limitations of qualified individuals with disabilities.