

Job Description

Northern Light A.R. Gould

Department: Nursing Home AHC

Position is located: Aroostook Health Center

Work Type: Full Time

FTE: 0.900000

Work Schedule: 7a-7p, 6a-6p *\$4000 Sign on bonus eligible*

Summary:

Safety and accurately prepares/administers routine oral and/or topical, ordered by a physician under the direction of a Registered Nurse or Licensed Practical Nurse. Assists residents/patients with daily activities. Provides personal care, comfort, and assists in the maintenance of a safe, clean environment for an assigned group of residents/patients.

Responsibilities:

1. Provide safe and efficient direct resident/patient care as assigned.
2. Keep charge nurse informed of resident/patient status and changes as well as problems.
3. Perform other work-related duties, within their scope of practice, as assigned.

Competencies and skills:

Essential:

- **Behaves with Integrity and Builds Trust:** Acts consistently in line with the core values, commitments and rules of conduct. Leads by example and tells the truth. Does what they say they will, when and how they say they will, or communicates an alternate plan.
- **Demonstrates Emotional Intelligence:** Exhibits a high level of self-awareness, self-management, other awareness and relationship management. Conducts themselves in an empathic, appropriate way, with a sense of humor and stimulates a collaborative work environment. Is respectful of the attitudes, feelings, or circumstances of others and aware of the influence of their own behavior on them. Is aware of relevant social, political, system, and professional trends and developments and uses this information for the organization's benefit.
- **Effectively Communicates:** Listens, speaks and writes appropriately, using clear language. Communication methods are fitting to the message(s), audience, and situation and follow-ups are regular and timely. Shows that important (non-) verbal information is absorbed and understood and asks further questions to clarify when necessary. Expresses ideas and views clearly to others and has ability to adjust use of language to the audience's level.
- **Exercises Sound Judgment & Decision Making:** Understands and processes complex information, which allows for appropriate and accountable conclusions. Does not react too quickly or slowly. Balances facts, goals, and potential approaches taking the appropriate criteria into account. Makes active decisions and commits oneself by communicating

confidently and respectfully.

- **Fosters Accountability:** Creates and participates in a work environment where people hold themselves and others accountable for processes, results and behaviors. Takes appropriate ownership not only of successes but also mistakes and works to correct them in a timely manner. Demonstrates understanding that we all work as a team and the quality and timeliness of work impacts everyone involved.
- **No previous experience required.**
- **Promotes Health and Safety:** Promotes a healthy and safe environment for patients, employees and visitors. Advocates and models healthy physical and mental health behaviors even in challenging circumstances. Sets high quality standards and strives for continuous improvement and quality assurance by reporting and encouraging others to report near misses and safety issues.

Credentials:

Essential:

- Certified Nursing Assistant certification & Certified Medication Assistant course.

*Must have successfully completed the Certified Medication Assistant course with not less than 120 hours

Education:

Essential:

- High School Diploma/General Educational Development (GED)

Working conditions:

Essential:

- Potential exposure to hazardous materials.
- Work beyond the regularly scheduled hours.
- Potential exposure to very hot or cold temperatures.

Position Certified Medication Assistant

Location US:ME:Mars Hill

Req ID 711