

Position Title:

Temporary " Mechanical Specialist HVAC CL2 (id:66510) Campus: Orono Department: Facilities Management " OFM Bargaining Unit: Temp Salary Band/Wage Band: B22S3/\$20.84 Location: Orono ME Statement of the Job:

The Mechanical Specialist HVAC CL2 performs defined responsibilities and tasks related to maintaining the operations of an assigned mechanical system by performing established preventative maintenance, troubleshooting operational issues, installing systems, and inspecting systems. This full-time temporary position pays \$20.84 per hour.

Essential duties and responsibilities include, but are not limited to:

- + Work is primarily non-routine in nature due to calls for service, and variety of assigned projects.
- + Performs skilled work in assigned department operations and maintenance, which includes inspecting, installing, and troubleshooting electrical/HVAC, and/or related systems.
- + Monitors and troubleshoots assigned systems; processes and responds to work orders to ensure progress, safety, and/or compliance with operational policies and procedures
- + Maintains and repairs assigned equipment as needed; performs ongoing maintenance checks to determine need and ensure operational safety.
- + Maintains a variety of operational records, logs, and reports.
- + Installs, maintains and repairs heating, ventilating, air conditioning and steam distribution equipment and systems to optimize energy use.
- + Operates a variety of equipment such as hand tools, lap top computers and diagnostic hardware to perform work.
- + Installs, maintains and repairs computerized electronic pneumatic and digital direct control devices related to HVAC and heat control.
- + Operates various measuring, diagnostic and testing instruments.
- + Requisitions material and supplies from stockroom, calls vendors to discuss needs for parts and supplies, and recommends purchases and suppliers.
- + Reads complex blueprints, piping, sketches, schematics and wiring diagrams.
- + Maintains electronic/pneumatic testing equipment.
- + Performs brazing, soldering, pipefitting, welding and fabrication. Maintains underground steam distribution system through repair and/or replacement of parts.

About the University:

The University of Maine is a community of more than 11,900 undergraduate and graduate students, and 2,500 employees located on the Orono campus, the regional campus in Machias, and throughout the state. UMaine is a land, sea and space grant university, and maintains a leadership role as the University of Maine System's flagship institution. UMaine is the state's public research university and a Carnegie R1 top-tier research institution, dedicated to providing excellent teaching, research and service for Maine, the nation and the world. More

information about UMaine is at umaine.edu.

The University of Maine offers a wide range of benefits (<http://www.maine.edu/about-the-system/system-office/human-resources/benefits/>) for employees including, but not limited to, tuition benefits (employee and dependent), comprehensive insurance coverage including medical, dental, vision, life insurance, and short and long term disability as well as retirement plan options. As a former NSF ADVANCE institution, the University of Maine is committed to diversity in our workforce and to dual-career couples.

UMaine is located in beautiful Central Maine. Many employees report that a primary reason for choosing to come to UMaine is quality of life. Numerous cultural activities, excellent public schools, safe neighborhoods, high quality medical care, little traffic, and a reasonable cost of living make the greater Bangor area a wonderful place to live. Learn more about what the Bangor region has to offer here (<https://www.visitbangormaine.com/about-the-region/the-region-at-a-glance/>) .

Qualifications:

Required:

- + High School diploma or equivalent (G.E.D.) AND three years related experience.
- + Valid Maine Drivers license
- + HVAC license
- + Customer service principles
- + Specialized equipment and system maintenance and repair
- + Maintenance of related equipment
- + Recordkeeping principles
- + Applicable compliance rules and regulations
- + Inspecting, installing, and repairing systems
- + Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction
- + Positions in this class typically require: Ability to perform physical activities that require talking, hearing, seeing and considerable and repetitive use of arms and legs and moving entire body, such as reaching, standing, walking, fingering, grasping, feeling, climbing, lifting, bending, balancing, walking, stooping, and handling of materials. Heavy work: The ability to lift up to 50 pounds frequently, and/or in excess of 20 pounds of force constantly to move objects. Lifting and exerting forces more than 50 pounds requires assistance by other employee(s) or mechanical assistance. Individual forces must never exceed 50 pounds. Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, and extreme temperatures.

Other Information:

Materials must be submitted via "Apply For Position" below. You will need to create a profile and application; upload:

1.) a resume with contact information for three professional references

You will also need to submit the affirmative action survey, the self-identification of disability form, and the self-identification of veteran status forms. Incomplete application materials cannot be considered. Materials received after the initial review date will be reviewed at the discretion of the University.

For questions about the search, please contact search committee chair Jodi Munster at jodi.munster@maine.edu or 207-581-2720.

Appropriate background checks and a post offer physical are required.

The University of Maine is an EEO/AA institution and does not discriminate on the grounds of race, color, religion, sex, sexual orientation, transgender status, gender expression, national origin, citizenship status, age, disability, genetic information or veteran's status in employment, education, and all other programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Director of Equal Opportunity, 101 Boudreau Hall, University of Maine, Orono, ME 04469-5754, 207.581.1226, TTY 711 (Maine Relay System).

Length: Other Required Documents: Resume/CV