

Position Description
Janitor
Bangor Public Library
Effective June 1, 2026

The Bangor Public Library is one of the largest public libraries in the state. The library facility is an iconic downtown landmark with hundreds of new visitors from across the region each day. The library serves people with diverse backgrounds and needs.

Statement of the Position: The position of Janitor is responsible for facility upkeep, light facility repair work, receiving and processing deliveries, grounds maintenance, and assisting with response to urgent situations.

Essential Functions:

- Clean the library facility on a regular basis and in response to urgent needs
- When made aware of a problem, respond to patron conduct issues or patrons who need medical attention; coordinate with police and other first responders as needed
- Perform light repair and groundskeeping tasks (opening clogged drains, mowing lawns, *etc.*)
- Assist the Head of Maintenance with moderate repair tasks
- Set up and take down furniture and equipment in library event spaces
- Process deliveries to and from the library
- Perform related duties, as assigned

Schedule: This is a 40-hour-per week position and the work week is afternoons and evenings, Monday-Thursday, and late morning through late afternoon on Friday. Variation from this schedule is rare and typically comes with two weeks of advance notice.

Required Knowledge, Skills, Abilities, and Qualifications:

- High school diploma or equivalent

- Two years of relevant work experience
- Able to use basic cleaning and repair tools
- Generally comfortable using computers – we will provide specific training for any special software or equipment
- Good at handling **most** people – we need someone who will be a good colleague, supporting the public-facing work of the library
- Good at handling **difficult** people – we need someone who can help with de-escalating behavioral problems
- Able to see, hear, and speak; able to sit, squat, stand, reach overhead, and climb up & down ladder and stairs. Able to lift and hold up to sixty pounds.

Preferred Qualifications:

- Prior work experience in a public library
- Specific training in de-escalating conflict

How to Apply:

Email resume and two references to Tina Hustus, Business Manager at tina.hustus@bangorpubliclibrary.org