

FORKLIFT OPERATOR/YARD ASSOCIATE

Job description

LOOKING FOR A FAMILY OWNED & OPERATED COMPANY WITH A GREAT CULTURE?!

GENEST CONCRETE HAS IMMEDIATE OPPORTUNITIES FOR DEPENDABLE FORKLIFT OPERATOR/YARD ASSOCIATES FOR OUR SANFORD, BIDDEFORD, & WINDHAM LOCATIONS.

COMPANY PERKS

Full benefit package: Health, Dental, Vision

Paid Life Insurance

Paid Short Term & Long-Term Disability

401(k) with match

Generous profit sharing

Paid Time Off & Holidays

Holiday & Vacation hours counted as hours worked for overtime purposes

Gym Reimbursement

Discounts at our Retail Centers

JOB SUMMARY

SUMMARY: Safely operate a diesel or electric Powered Industrial Truck equipped with forklift to lift, stack, move, load and unload products, equipment, or materials. Assist customers with the loading and unloading of their vehicles. Maintain retail yard and assist customers and Retail Associates as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Safely operate forklift (Toyota or Linde - electric model)
- Perform pre-operations and post-operations checks of forklift
- Perform preventative maintenance checks for forklift as required
- Build, organize, and package customer orders
- Load customer vehicles and/or trailers with the use of a forklift
- Review and verify all orders, bill of sales, and other paperwork before loading materials
- Load and unload company tractor trailer and delivery trucks
- Assist with maintaining the organization and cleanliness of the yard
- Safely transport and systemize palletized items, hardscape materials, and other retail items
- Assist with inventory control and cycle counts of materials and merchandise
- Manually move, load, unload, and stack concrete blocks, pavers, retail merchandise, and other materials
- Assist Retail Sales Associates as necessary
- Mend and/or restore wooden pallets
- Move/Lift materials 75-100lbs
- Attend to customers in a timely, professional, and courteous manner
- Perform housekeeping tasks and/or duties as required such as: sweeping, cleaning common areas, snow removal, painting, etc.

QUALIFICATIONS:

- An optimistic attitude and ability to follow direction
- Exhibit punctuality, dependability, and reliability
- Relative experience in landscaping or masonry is an advantage
- Ability to multitask and work diligently
- Ability to work outside in all weather conditions and 4 seasons
- Basic math, written, and verbal communication skills