

The Patient Service Representative job in Farmingdale, Maine is responsible for checking in patients, gathering information and payments as well as providing customer service and admin support. You'll have a solid understanding of how to be considerate and professional, while ensuring accuracy of health information. This is a full time role.

Patient Service Representative Qualifications:

- High School Graduate or equivalent
- Strong communication skills written and verbal
- Must be able to provide excellent customer service
- Knowledge of of MS office
- Must be able to adhere to business casual dress code or solid scrubs attire

Required Skills:

- 1+ years customer service experience
- 1+ years office experience

Patient Service Representative Details:

- Schedule: M/T/F 8am-5pm and W/TH 10am-7pm
- Pay Rate: \$16/hr
- Start Date: ASAP

Patient Service Representative Benefits:

- Health and prescription coverage (while on assignment through Bonney Staffing)
- Ask us about our \$\$Referral Bonus Program\$\$

If you believe you are a qualified candidate for our Patient Service Representative role please apply or contact us today!