

The Billing Coordinator job in Hampden, Maine is responsible for billing out all commodities, regarding propane, gas and diesel, while building and maintaining accurate information regarding driver paperwork. You'll have a solid understanding of how to sort out each week accordingly, and bill appropriately.

Billing Coordinator Qualifications:

- High School Graduate or Equivalent
- Strong attention to detail
- Willingness to work well with others and independently
- Strong mathematical skills
- AP/AR experience highly desirable
- Billing systems experience
- Strong computer skills
- Strong communication skills

Required Skills:

- 1+ years billing experience
- 1+ years customer service experience

Billing Coordinator Details:

- Schedule: 1st Shift TBD
- Temp to Hire
- Pay Rate: \$21-23/hr DOE
- Start Date: ASAP

Billing Coordinator Benefits:

- Health and prescription coverage (while on assignment through Bonney Staffing)
- Benefits offered by the employer once hired permanently
- Ask us about our \$\$Referral Bonus Program\$\$

If you believe you are a qualified candidate for our Billing Coordinator role please apply or contact us today!

